



Ouziad Designs
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828 582-4324

Terms & Agreements

Authorization: The below-named client is engaging Ouziad Designs as an independent contractor for the specific project of developing and/or improving a World Wide website to be installed on the client's web space on a web hosting service's computer. The client hereby authorizes Ouziad Designs with the "write permission" for the client's webpage directory, cgi-bin directory, and any other directories or programs which need to be accessed for this project. The client also authorizes Ouziad Designs to publicize their completed website to Web search engines, as well as other Web directories and indexes.

Payment of Fees: Fees to Ouziad Designs are due and payable on the following schedule: 50% upon signing this contract, 50% when the web pages have been constructed according to the client's original written specifications. Other services agreed on at a later date are also due at this time. Other agreements can be made at the client's request. In case the client has not secured web hosting by the time the web pages are complete, the website may be delivered to the client on a CD or attached to an email message. All changes after this time shall be billed at \$45 an hour. Advertising the pages to Web search engines, updating, and rights of ownership occur only after the final payment is made.

Initial Payment and Refund Policy: This agreement begins with an initial payment of \$_____. If the client halts work and applies by registered letter for a refund within 30 days, to Ouziad Designs, info@ouziadesigns.com, phone (828) 582-4324, work completed shall be billed at the hourly rate of \$45 and deducted from the initial payment, the balance of which shall be returned to the client. If, at the time of the request for refund, work has been completed beyond the amount covered by the initial payment, the client shall be liable to pay for all work completed at the hourly rate of \$45 or costs otherwise agreed upon. No portion of this initial payment will be refunded unless written application is made within 30 days of signing this contract.

Completion Date: Ouziad Designs and the client must work expeditiously to complete the website no later than.

If the client does not supply Ouziad Designs with the complete text and graphics for all web pages contracted from within six weeks of the date this contract was signed, the entire amount of the contract becomes due a payable.

Ownership: Ouziad Designs gives the client ownership of their website/graphics upon receiving full payment for those services. Ouziad Designs reserves the right to display graphics and web design elements as examples of their work in their respective portfolios and to add a link to Ouziad Designs on all websites.

Revisions and Acceptance: Any modifications, changes or additions to design or navigation structure after the clients' approval will be billed at the rate of \$45 per hour. Ouziad Designs provides a week testing period after the site launch. During this time any technical issues will be resolved at no cost. Time required to make substantive changes to client-submitted text after the web pages have been constructed will be billed hourly. After this period, Ouziad Designs' obligations under the contract will be deemed fulfilled and the contract concluded. Additional changes will be billed at \$45 / hour.

Client: _____ Contact Name: _____

Phone: _____ Email: _____

On behalf of the client (authorized signature): _____ Date: _____

On behalf Ouziad Designs (authorized signature): _____ Date: _____